

Cal III Test Dates

There will be three tests in class, on the following dates (subject to change):

1. 17 February 2016
2. 30 March 2016
3. 4 May 2016 (to be confirmed)

Each test is worth 25% towards the term mark.

In addition there will be homework assignments (including WeBWorK) worth 25% towards the term mark.

If there is a class cancellation on the day of a test, you ought to expect that it will be held on the next possible day, unless I have announced otherwise.

The Maths Dept attendance policy is in effect: excessive absence (without suitable justification) may result in automatic failure. I will enforce this regulation with some flexibility: however I do recommend that you attend all classes, and if you expect to miss a class, please tell me ahead of time if possible. Otherwise, let me know why you missed a class as soon as possible. In any case, *you* are responsible for covering missed classes, and for doing missed assignments, yourself, regardless of the reasons for missing the classes. Students who wish to observe religious holidays must inform me of their intent, in writing, within the first two weeks of the semester.

If you have to miss a test, let me know *as soon as possible* (leave me a message by phone, send me an email, or otherwise inform me of the circumstances at the earliest possible moment). If you know ahead of time, we may be able to arrange an alternate schedule; if that is impossible, let me know when you will be back at college (for the same reason). Do **not** just show up to class after the test without having been in touch, expecting me to arrange things for you at that time!

The use of *cell phones* in class is strictly forbidden—be sure to put your phone away, especially during tests (where the use of a cell phone could be interpreted as cheating). (This applies for the final exam as well.) If you wish to use a laptop or other electronic device in class, clear it with me beforehand. Such use will not be allowed during tests, of course.

Availability

My office is located in H-204, off the Maths Study Area. My office hours are posted on my door: I am available 11:30–13:00 Tuesday, 11:30 to 14:30 Wednesday, and 12:30 to 13:00 Friday; I am also available at other times by appointment.

My office phone number is 514-457-6610, extension 5865; my email is raggs@math.mcgill.ca. I would prefer you to use that email address rather than MIO (it will certainly get to me faster). My webpage is www.math.mcgill.ca/raggs/jac.html. Bookmark this page—I will use it throughout the semester as a way of communicating with the whole class, and it will have useful stuff (such as your marks, assignments, test solutions, *etc.*).